

## CHANDLER UNIFIED SCHOOL DISTRICT

### JOB DESCRIPTION

**CLASSIFICATION:** CUSTODIAL/MAINTENANCE/SUPPLY  
**TITLE:** GENERAL MAINTENANCE WORKER IV  
**CALENDAR:** [GENERAL MAINTENANCE WORKER IV](#)  
**SALARY:** [GRADE 18](#)

**Effective July 1, 2006, a post-offer physical and drug screening test is required for this position**

#### **Job Goal:**

Maintain compliant, safe and functional school facilities, grounds and equipment

#### **Minimum Qualifications**

- High school diploma or equivalent with journeyman experience in one of the
- following specialized craftsman fields: HVAC, plumbing, electrical
- Expert knowledge in the use of hand power tools and equipment
- Working knowledge of building and safety codes
- Ability to read and interpret blue prints, drawings, diagrams
- Valid Arizona Driver's license
- Satisfactory criminal background check
- Vision and hearing adequate to exercise job responsibilities in a safe manner

#### **Core Job Functions**

- Lead in a specialized craftsman field with journeyman level knowledge, in the repair, alteration, maintenance, construction and installation for site buildings and grounds
- Plan, direct, monitor and train other department employees
- Maintain records of time, materials and parts required to complete work orders
- Perform heavy labor and maintenance work
- Operate truck, hand-powered tools and equipment assignments
- Oversee the work of other maintenance personnel as assigned by supervisor
- Reporting safety/security hazards and needs for major repairs in an expeditious manner
- Following district policies as outlined
- Performing all duties in a safe and prudent manner as directed by supervisors
- Be flexible and performing other duties relating to general job function as assigned by supervisor

#### **Core Values/Professional Qualities:**

- Respond to all internal and external customers, as it relates to position, in a prompt, efficient, friendly and patient manner
- Function effectively as a team member
- Be responsible, reliable and punctual
- Be flexible and adaptable to change
- Positively accept direction
- Establish and maintain courteous, cooperative working relationships with students, staff and parents
- Direct constructive criticism toward improving the district
- Exercise positive problem solving behavior and conflict resolution skills
- Adhere to the dress code appropriate to the site and job

- Share sensitive student and staff information on a need to know basis
- Be a positive role model for students
- Work with a large cross section of people in a professional and non-judgmental manner

### **Physical Requirements – Heavy Work**

- Positions in this classification typically require: stooping, kneeling, crouching, standing, walking, sitting, finger or manual dexterity, repetitive finger motion, speaking, hearing, seeing (with correction), focusing ability, or other factors applicable for the job.
- Employee must be able to stand and walk constantly on various floor surfaces while performing various duties, including but not limited to using push/pull force of up to 50 pounds for various machines.
- Employee must stand constantly and walk frequently lifting items of various sizes, up to 30 pounds. Items over 50 pounds require a second staff member to lift.
- Employee may rarely be required to climb ladders to perform various cleaning or maintenance tasks.
- Employees may be subject to travel, fumes, odors, chemicals, bloodborne pathogens, workspace restrictions, and loud noises.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.